

This entire list cannot, of course, be completed in full at every clean. It should also be noted that some chores relate to general cleaning, and others chores relate to vacate cleans, spring cleans, party help, yard cleanup and housekeeping. Some households find it useful to print this list twice: ticking off chores on list 1 that are essential each visit, and ticking off chores on list 2 that should be carried out if any time is left over after completing list 1

homeowner to tick if required ↓	cleaner to tick task done ↓	homeowner to tick if required ↓	cleaner to tick task done ↓
KITCHEN	clean benches	BATHROOM	clean bath
	clean splashback		clean shower
	clean stove		clean sinks/taps
	clean microwave interior		clean mirror
	clean exterior of appliances		clean wall tiles
	clean oven		clean cupboards/drawers exteriors
	clean range hood		clean cupboards/drawers interiors
	clean sink/taps		sweep and wash floors
	clean cupboards/drawers exteriors		wet dust skirting boards
	clean cupboards/drawers interiors		wet dust window ledges
	clean fridge exterior		remove cobwebs
	clean fridge interior		clean door handles/light switches
	clean freezer exterior		other
	sweep and wash floors		
	wet dust skirting boards	TOILET	clean toilet
	wet dust window ledges		clean cistern
	empty rubbish bin		wet dust skirting boards
	remove cobwebs		wet dust window ledges
	clean door handles/light switches		remove cobwebs
	other		clean door handles/light switches
			other
LOUNGE/ DINING/ FAMILY ROOM	vacuum carpet	HALL / ENTRANCE	vacuum carpet
	dust surfaces		wet dust skirting boards
	polish furniture		wet dust window ledges
	wet dust skirting boards		remove cobwebs
	wet dust window ledges		clean door handles/light switches
	remove cobwebs		other
	clean door handles/light switches		
	clean glass doors	STUDY	vacuum carpet
	other		wet dust skirting boards
			wet dust window ledges
BEDROOMS	vacuum carpet		remove cobwebs
	dust surfaces		clean door handles/light switches
	polish furniture		polish furniture
	wet dust skirting boards		other
	wet dust window ledges		
	remove cobwebs		
	clean door handles/light switches	HOUSEKEEPING	change/make beds
	clean mirrors		wash clothes
	other		hang out washing
			bring in washing
LAUNDRY	clean sink/taps		fold clothes
	wet dust skirting boards		ironing
	wet dust window ledges		tidy up
	remove cobwebs		other
	clean door handles/light switches		
	clean exterior of appliances	YARD	rake up leaves
	other	CLEAN UP	sweep paths/patio
			clean deck area
PARTY HELP	circulate food/drinks		wash down furniture
	wash dishes/glasses/cutlery/ platters		remove cobwebs
	clean kitchen sinks and benches after party		light weeding
	sweep /wash kitchen floor after party		other
	other		